

Minutes Management ZOOM Meeting

Monday, August 25, 2025 at 10AM

Present: Pierre Nadeau
Paul Lefort
Johanne Fortin
Richard Fortin
Johanne Raymond
Absent: Cesar Santos
Margarita Contreras

1. **Sundeck bids** – We received 3 bids to repair our Sundeck. All documents were sent to the Maintenance Committee for their review. We will have another meeting next week with the Maintenance Committee on how to proceed in order to minimize the impact on our Shareholders. Since we will start the repair asap, we will ask our employee to supervise the work. More information to come after our next meeting.

It was agreed by the Executive Board Members to approve the proposal from Quality Roofing.

VARIA

- a) **Gate card** – we asked our vendor to see if we could update our present system. We will be meeting again next week to review their proposal and if we agree, we need to put in place on how to proceed.
- b) **Roofs** – a message will be sent to all shareholders from Building 5 through 10 that some vehicles will need to be move during our roof's replacement as well as for them to verify all wall unit air conditioner to make sure that there is no leaks, etc. before we start painting the buildings.